## GSTR-1

#### **OUTWARD SUPPLIES MADE BY THE TAXPAYER**

[To be furnished by the 10<sup>th</sup> of the month]
[Not to be furnished by compounding taxpayer/ISD]

4.	Period:	Month	Year
3.			in the previous FY
<b>2</b> .		<b>he taxpayer:</b> nd 2 will be auto-popula	
1.	GSTIN:	•••••	• • • • • • • • • • • • • • • • • • • •

#### 5. Taxable outward supplies to a registered person

(figures in Rs)

GSTIN/			Invo			IGST			<b>GST</b>	SGST				, ,	Indicate if
UIN	No.	Date	Value	HSN/ SAC*	Taxable value	Rate	Amt	Rate	Amt	Rate	Amt	Rate		from the	supply attracts reverse charge \$
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)

- \* As per Para 3.1 (4) (iii) of the return report
- # Not applicable to services and intra-state & specified inter-state supplies of goods
- \$ To be filled only if a supply attracts reverse charge

#### Notes:

- 1. SAC to be different from HSN (may be prefix 'S')
- 2. Taxpayer has the option to furnish the details of nil rate and exempted supplies in this Table
- 3. In case of inter-state supplies, only IGST & Additional Tax (if applicable) would be filled
- 4. In case of intra-state supplies, CGST & SGST would be filled.
- 6. Taxable outward supplies to a consumer where place of supply is other than the State where supplier is located (Inter-state supplies) and Invoice value is more than Rs 2.5 lakh (optional in respect of other supplies)

Recpient's	tha			Invo	ice		IC	ST	Addl T		POS
State code	recipient/ GDI	No.	Date		HSN/ SAC*	Taxable value	Rate	Amt	Rate	Amt	(only if different from the location of recipient)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

<sup>\*</sup> As per Para 3.1 (4) (iii) of the return report

- 1. SAC to be different from HSN (may be prefix 'S')
- 2. Taxpayer has the option to furnish the details of nil rate and exempted supplies in this Table

#### 7. Taxable outward supplies to consumer (Other than 6 above)

(figures in Rs)

HSN/	State code (Place of	Aggregate Taxable	IG	ST	CG	ST	SGST		Add1 T	ax <sup>#</sup>
SAC•	supply)	Value	Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

<sup>\*</sup> As per Para 3.1 (4) (iii) of the return report

- 1. SAC to be different from HSN (may be prefix 'S')
- 2. Taxpayer has the option to furnish the details of nil rate and exempted supplies in this Table

#### 8. Details of Credit/Debit Notes

(figures in Rs)

									s in ks)			
	ote/credit ote	Original I	1voice	Differentia 1 Value (Plus or Minus)			D:	ifferer	itial Tax	τ		
No.	Date	No.	Date		IG	ST	CG	ST	SG	ST	Addl	Tax#
					Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt
(1)	(2)	(3)	(3) (4)		(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Debit	Note											
Credit	Note											

<sup>#</sup> Not applicable to services and intra-state & specified inter-state supplies of goods

Note: Information about Credit Note / Debit Note to be submitted only if issued as a supplier.

<sup>#</sup> Not applicable to services and intra-state & specified inter-state supplies of goods Notes:

<sup>#</sup> Not applicable to services and intra-state & specified inter-state supplies of goods Notes:

# 9. Amendments to details of Outward Supplies of earlier tax periods (including post supply discounts)

(figures in Rs) Revised Invoice Addl Tax# POS(only **Original** GSTIN/ **IGST CGST SGST** Invoice UIN different Rate Rate Rate No. Date No. Date HSN/ Taxable Amt Amt Amt Rate Amt from the SAC Value location of recipient (2) (12)(13)(15) (16)(1)(3)(4)(5) (7)(8)(9)(10)(11)(14)(17)

#### 10. Nil rated, Exempted and Non GST outward supplies•

(figures in Rs)

	<b>Nil Rated</b> (Amount)	<b>Exempted</b> (Amount)	Non GST supplies (Amount)
(1)	(2)	(3)	(4)
Interstate supplies to registered person			
Intrastate supplies to registered person			
Interstate supplies to consumer			
Intrastate supplies to consumer			

• If the details of "nil" rated and "exempt" supplies have been provided in Table 5,6 and 7, then info in column (3) may only be furnished.

## 11. Supplies Exported (including deemed exports)

			Invoi			Shippi bill of	ng bill/ export	IC	SST	CGST		SG	ST
	No.	Date	Value	HSN/ SAC*	Taxable value	No	Date	Rate	Amt	Rate	Amt	Rate	Amt
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Without payment of GST													
With payment of GST													

<sup>#</sup> Not applicable to services and intra-state & specified inter-state supplies of goods

# 12. Tax liability of amount received in advance against a supply to be made in future

(figures in Rs)

GSTIN/UI	State	HSN/SAC•	Amount of					ГАХ			
D/GDI/ Name of	Code	of supply to be	advance received	IC	ST	CC	GST	SC	ST	Add	[Tax#
customer		made	without raising a bill	Rate	Tax	Rate	Tax	Rate	Tax	Rate	Tax
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

<sup>\*</sup> As per Para 3.1 (4) (iii) of the return report

Note: A transaction id would be generated by system for each transaction on which tax is paid in advance

## 13. Tax already paid (on advance receipt) on invoices issued in the current period

(figures in Rs)

Invoice	Transaction id			TA	X Paid on	receip	t of advanc	ce	
No.	(A number assigned by the system when	IC	ST	CG	ST	S	GST	Add1	Cax#
	tax was paid)	Rate	Tax	Rate	Tax	Rate	Tax	Rate	Tax
(1)	(2)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

<sup>#</sup> Not applicable to services and intra-state & specified inter-state supplies of goods

Note: Tax liability in respect of invoices issued in this period shall be net of tax already paid on advance receipt.

#### **Usual Declaration**

(Signatures of Authorized Person)

#### INSTRUCTIONS for furnishing the information

#### 1. Terms used:

GSTIN: Goods and Services Taxpayer Identification Number

UID: Unique Identity Number for embassies

HSN: Harmonized System of Nomenclature for goods

SAC: Service Accounting Code

GDI: Government department unique ID where department does not have GSTIN

POS: Place of supply of goods or services – State Code to be mentioned

<sup>\*</sup> As per Para 3.1 (4) (iii) of the return report

<sup>#</sup> Not applicable to services and intra-state & specified inter-state supplies of goods

#### GSTR-2

[To be furnished by the 15<sup>th</sup> of the month] [Not to be furnished by compounding taxpayer /ISD]

#### Note:

1. **GSTIN.....** 

2. Name of taxpayer.....

- 1. Auto-population would be done, on the basis of GSTR1 of counter-party supplier, on or after 11<sup>th</sup> of succeeding month.
- 2. Addition of invoices / debit note / credit note, not submitted by counter-party supplier, would be permitted between 12<sup>th</sup> to 15<sup>th</sup> of succeeding month.
- 3. Adjustments would be permitted on 16<sup>th</sup> and 17<sup>th</sup> of succeeding month.
- 4. Further the other details that are not auto-populated, i.e. import of services, eligibility of ITC and quantum thereof and purchases from unregistered taxpayer shall be furnished.

#### INWARD SUPPLIES/PURCHASES RECEIVED

(S. No. 1 and 2 will be auto-populated on logging) 3. Period: Month..... Year ..... 4. From Registered taxpayers (figures in Rs) Eligibility of Total Tax ITC **GSTIN** Invoice ITC available available **IGST CGST SGST** Addl. Tax# select from as ITC this of supplier Value HSN/ No. Date Taxable Rate Rate Amt Rate Amt Rate Amt Amt drop down) month SAC\* value (3) (1)(2)(4)(5)(6)(7)(10)(11 (12)(13)(8)(9)(14)(17)(15)(16)Other than supplies attracting reverse charge Auto Input populated Capital Shall be auto populated from counterparty GSTR1 goods None Not auto Same as populated above (Claimed) Supplies attracting reverse charge Shall be auto populated from own GSTR1 Auto Same as populated above Others

<sup>\*</sup> As per Para 3.1 (4) (iii) of the return report

# Not applicable to services and intra-state & specified inter-state supplies of goods

Note: If the supply is received in more than one lot, the invoice information should be reported in the return period in which the last lot is received and recorded in the books of accounts.

### 5. Goods /Capital goods received from Overseas (Import of goods)

(figures in Rs)

								Total IGST	ITC available this
Bill of	f entry	7			IGST		ITC	available as IT	C month
							(select from drop		
No.	Date	Value	HSN/	Taxable	Rate	Amt	down)		
			SAC*	value			,		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
							Input		
							Capital Goods		
							None		

<sup>\*</sup> As per Para 3.1 (4) (iii) of the return report

### 6. Services received from a supplier located outside India (Import of services)

(figures in Rs)

		Invoice	3		I	GST	ITC Admi	issibility
No	Date	Value	SAC	Taxable value	Rate	Amt	Total ITC admissible	ITC admissible this month
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

## 7. Details of Credit/Debit Notes

(figures in Rs)

													լուցա	les III vs	
Debit l	Note/	Original In	voice	Differenti				Differen	ntial Tax				Eligibili	Total	ITC
credit	note			al Value									ty for	IGST	availab
				(Plus or									rtc	availab	le this
				Minus)									(select	le as	month
No.	Date	No.	Date		IGST		CGST		SGST		Addl T	ax#	from	ITC	
					Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt	drop down as in		
													Table 5		
													above)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
Debit	Note	Received	•	•	•				•	•	•	•			

Credit Note Received

Column No. 1 to 13 shall be auto populated from

Column N	o 1 to 13 sh	all be a	uto poj	oulated	from				

<sup>#</sup> Not applicable to services and intra-state & specified inter-state supplies of goods

# 8. Amendments to details of inward supplies received in earlier tax periods (including post purchase discounts received)

(figures in Rs)

	0	riginal	GSTIN/ UIN		Rev	rised Ir	ıvoice	I	GST	С	GST	S	GST	Addl	Tax#	Eligibility for	Total IGST	ITC available
	L	1voice														ITC	available as	this month
No	). 	Date		No.	Date	HSN/	Taxable Value	Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt	(select from	ITC	
						SAC										drop down		
																as in Table 5		
																above)		
(1	(1	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
					S	hall b	e auto popul	ated 1	rom	count	erpari	y GS	TR1					

<sup>#</sup> Not applicable to services and intra-state & specified inter-state supplies of goods

# 9. Supplies received from compounding /unregistered dealer & other exempt/nil/non GST supplies

(figures in Rs)

					(1-20-1-00-1-1	
			Value of	f supplies received	Ifrom	
	HSN Code/ SAC code	Compounding Dealer	Umregistered dealer	Any exempt supply not included in Table 4 above	Any nil rated supply not included in Table 4 above	Non GST Supply
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Interstate supplies						
supplies						
Intrastate						
suppies						

#### 10. ISD credit received

GSTIN_ISD	Invoice/Doct	ISD Credit			
	No	No Date		IGST CGST	
(1)	(2)	(3)	(4)	(5)	(6)
	Shall be auto	populated from co	unterparty ID	S return	

### 11. TDS Credit received

(figures in Rs)

GSTIN/ GDI/of	Т	'DS		TDS						
TDS deductor	Certificate		IG	IGST C		GST	SG	SGST		
	No	Date	Rate	Tax	Rate	Tax	Rate	Tax		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(3)		
	Sha	l be auto	populate	d from c	ounterpa	rty TDS re	turn			

## 12. ITC Received on an invoice on which partial credit availed earlier

(figures in Rs)

Orig	Original invoice/ ITC availed						
doc.		IGST		C	CGST	SGST	
No	Date	Earlier	This month	Earlier	This month	Earlier	This month
(2)	(3)	(4)	(5)	(6)	(7)	(8)	(3)
	ITC take	n earlier sha	ll be auto popul	ated upon ch	oosing the invo	ce number	

### Usual declaration

Signature of Authorized Person

## GSTR-3

#### **GST RETURN**

[To be furnished by the 20<sup>th</sup> of the month] [Other than compounding taxpayer / ISD]

TAXPA	YER D	ETAILS							
1.	GSTIN	T							
2.	Name	of Taxpayer	••••••						
<b>3</b> .	Addre	SS			]				
[S. Nos.	1, 2 a	and 3 shall be auto popula	ated on logging]						
4. Perio	xd	Month	Year	••••••					
5. TU	RNOV	ER DETAILS							
	(figures in Rs)								
A.		s Turnover							
B. C. D.		rt Turnover							
C.		npted Domestic Turnover							
D.		ated Domestic Turnover							
E. F.		GST Turnover							
F.	Net	Taxable Turnover							
6.Out	tward	l Supplies							
6.1 In	ıter–st	ate supplies to Registered	taxpayers	(Auto popula	ated from GSTR-1)				
					(figures in Rs)				
State (		Rate of Tax (Rate wise-Including Nil, exempt and Non GST)	Value	IGST	Additional Tax				
(1	(1) $(2)$ $(3)$ $(4)$ $(5)$								
Goods	Goods								
Servic	Services								
1									

(figures in Rs)

(Auto populated from GSTR-1)

Note: To be auto-populated from Table 5 plus Table 8 plus Table 10 of GSTR-1

6.2 Intra-State Supplies to Registered taxpayers

Rate of Tax (Rate wise-Including Nil, exempt and Non GST)	Value	CGST	SGST					
(1)	(2)	(3)	(4)					
Goods								
Services								

Note. To be auto-populated from Table 5 plus Table 8 plus Table 10 of GSTR-1

#### 6.3 Inter-State Supplies to Consumers

(Auto populated from GSTR-1)

(including unregistered Government Departments / persons dealing in exempted / NIL rated/ non GST goods or services )

(figures in Rs)

				(HZMI CO III IO)
State Code	Rate of Tax (Rate wise-Including Nil, exempt and Non GST)	Value	IGST	Additional Tax
(1)	(2)	(3)	(4)	(5)
Goods				
Services				

Note. To be auto-populated from Table 6 plus Table 7 plus Table 8 plus Table 10 of GSTR-1

#### 6.4 Intra-State Supplies to Consumers

(Auto populated from GSTR-1)

(figures in Rs)

Rate of Tax (Rate wise-Including Nil, exempt and Non GST)	Value	CGST	SGST
(1)	(2)	(3)	(4)
Goods			
Services			

Note. To be auto-populated from Table 7 plus Table 8 plus Table 10 of GSTR-1

#### 6.5 Exports (including deemed exports)

(Auto populated from GSTR-1)

Description	Taxable Value	IG <b>S</b> T	CGST	SGST
(1)	(2)	(3)	(4)	(5)
Goods				
Without payment of GST				

With Payment of GST		
Services		
Without payment of GST		
With Payment of GST		

Note: To be auto-populated from Table 11 of GSTR-1

# 6.6 Revision of supply invoices pertaining to previous tax period (including post sales discounts or any clerical/other errors)

[Auto populated from GSTR1]

(figures in Rs)

Invoice No	Invoice Date	Differential Value (Plus or Minus)	IGST	CGST	SGST	Additional Tax	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	
Goods							
Services							

Note: To be auto-populated from Table 9 of GSTR-1

#### 6.7 Total tax liability on outward supplies

(Auto Populated from the Tables above)

(figures in Rs)

				(IIgures III 129)			
Value	IGST	CGST	SGST	Additional Tax			
(1)	(2)	(3)	(4)	(5)			
Goods							
Services							

Note. To be auto-populated from Tables 6.1 to 6.6 above of this Return

## 7. Inward supplies

#### 7.1 Inter-State supplies received

(Auto-populated from GSTR2)

State Code	Rate of Tax (Rate wise-Including Nil, exempt and non-GST)	Value	IGST	ITC of IGST available in the current month	Addl Tax
(1)	(2)	(3)	(4)	(5)	(6)

Goods_Inputs							
Capital good	Capital goods						
Services							

Note. To be auto-populated from Table 4 plus Table 7 plus Table 9 of GSTR-2

### 7.2 Intra-State supplies received

(Auto populated from GSTR -2)

(figures in Rs)

				, 0			
Rate of Tax (Rate wise-Including Nil, exempt, compounding dealer and non-GST)	Value	CGST	SGST	ITC-CGST available in current month	ITC_SGST available in current month		
(1)	(2)	(3)	(4)	(5)	(6)		
Goods_ Inputs							
Capital Goods							
Services							

Note: To be auto-populated from Table 4 plus Table 7 plus Table 9 of GSTR-2

#### 7.3 Imports

(Auto populated from GSTR -2)

(figures in Rs)

	Assessable Value	IGST	ITC- IGST available in current month
(1)	(2)	(3)	(4)
Goods_ inputs			
Capital goods			
Services			

Note: To be auto-populated from Table 5 plus Table 6 of GSTR-2

# 7.4 Revision of purchase invoices pertaining to previous tax period (including post sales discounts received or any clerical / other errors (Auto populated from GSTR-2)

Differential Value (+/-)	CGST	SGST	IGST	Additional Tax
(1)	(2)	(3)	(4)	(5)
Goods_ Inputs				

Capital goods						
Services						

Note. To be auto-populated from Table 8 of GSTR-2

#### 7.5 Total Tax liability on inward supplies on reverse charge

(figures in Rs)

Value	CGST	SGST	IGST	Additional Tax				
(1)	(2)	(3)	(4)	(5)				
Goods								
Services								

Note: To be auto-populated from Table 6 of GSTR-2

#### 8 Total Tax liability for the month (Table 6.7 plus Table 7.5 of this Return)

(figures in Rs)

Value	CGST	SGST	IGST	Additional Tax				
(1)	(2)	(3)	(4)	(5)				
Goods								
Services								

### 9. TDS credit received during the month ( Auto-populated from GSTR-2)

(figures in Rs)

GSTIN/ GDI/of TDS deductor	TDS Ce	S Certificate		IGST		CGST		SGST	
	No	Date	Rate	Tax	Rate	Tax	Rate	Tax	
(1)		(3)	(4)	(5)	(6)	(7)	(8)	(9)	

Note: To be auto-populated from Table 11 of GSTR-2

#### 10. ITC received during the month (auto populated from ITC Ledger)

IGST		co	ST	SGST		
Rate	Tax	Rate	Tax	Rate	Tax	
(2)	(3)	(4)	(5)	(6)	(7)	

## 11. Tax, fine and penalty paid (auto-populated from cash and ITC ledger)

(figures in Rs)

					(IIgures III 1/3)
S. No.	Description	IGST	CGST	SGST	Addl Tax
(1)	(2)	(3)	(4)	(5)	(6)
1.	ITC Reversal paid				
	(On account of adjustment)				
2.	ITC Reversal paid				
	( On account of mismatch)				
3.	Interest				
4.	Tax for previous Tax periods				
5.	Tax for Current Tax period				
6.	Late fee				
7.	Penalty				
	Debit Nos. in Ledger				
1.	In Cash Ledger				
2.	In ITC ledger				

## 12. Refunds claim of excess ITC in specified cases and excess tax paid earlier

	CGST	SGST	IGST
(1)	(2)	(3)	(4)
Refund of ITC accumulation claimed in specified			
cases			
Refund of excess amount of tax paid earlier			
Refund from cash ledger			
Bank Account Number*			

<sup>\*</sup>This should be one of the bank accounts mentioned in the GSTIN

#### Usual declaration

## TAX Liability Ledger (Auto populated in real time)

	CGST	SGST	IGST	Addl Tax	Total		
(1)	(2)	(3)	(4)	(5)	(6)	(6)	
Opening Tax Liability							
Tax liability arising out of return							
Tax liability on account of mismatch of							
Other tax liability					The heads for	eads for tax,	
TDS Liability					TDS and ot		
Penalty					liability shal		
Fees					shown as drop items for facili		
Interest					items for facin	itation	
Less : Tax paid (cash plus ITC)							
Closing balance							

## CASH LEDGER (updated on real time)

	CGST	SGST	IGST	Addl Tax	Total
(1)	(2)	(3)	(4)	(5)	(6)
Opening Balance	,				, ,
Amount deposited [Auto populated from CIN]		•		,	
CIN					
CIN					
Amount of TDS Credit [Auto populated from TDS Return of counterparty deductor]					
Amount utilized for payment of tax					
Outstanding liability from earlier period					
For this tax period					
Any other liability paid (indicate reference from Tax liability register)					
Amount utilised for payment of interest/penalty	and other	amount paid	1	•	
Interest paid on delay in payment of tax					
Fees paid for late filing of return					
Others penalties paid					
Other amount paid (selection)					
Refund from cash ledger					
Closing balance					

## ITC LEDGER (updated on real time)

	CGST	SGST	IGST	Total
(1)	(2)	(3)	(4)	(5)
Opening Balance				
ITC availed (including revision in invoices)		[first 4	will be auto-p	populated
Inputs				
Capital goods				
Services-received directly				
Services credit received from ISD				
Mismatched credit claimed				
Disputed credit claimed				
Credit claimed by a taxpayer on becoming regular taxpayer				
Any other ITC claimed (Please specify)				
Credit utilized				
ITC Reversal ( On account of adjustment)				
ITC Reversal ( On account of mismatch)				
ITC Revision for any reason				
ITC Disallowed				
Interest Liability related to Returns of previous Tax period				
Tax Liability of earlier Tax periods				
Tax payment for the month [selection]				
ITC_ refund under process/refund allowed				
Other tax liability paid				
Closing Balance				

## GSTR-4

## Quarterly Return for Compounding Dealer

From..... To.....

1. GSTIN .....

As per Para 3.1 (4) (iii) of the return report

3. Address

4. Period of Return

2. Name of the Taxpayer.....

(S. No. 1, 2 and 3 shall be auto-populated on logging)

(To be furnished by 18th of the month succeeding the quarter)

5. Inv	varc	l sup	plies :	inclu	ding su	pplie	s rece	eived	from	unreg	gistere	ed trac	ders
													(figure
GSTIN	Invoice				IGST		CGST		SGST		Addi Tax		
of supplier	No	Date	Value	HSN/ SAC*	Taxable Value	Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Other than	suppl	ies attr	acting 1	everse	charge								
Auto populated		Shall	be auto	popula	ed from c	ounterp	arty G	STR1					
Not auto													
populated													
(claimed)													
Supplies att	ractir	ıg reve	rse cha	rge ( inc	luding su	pplies 1	eceive	from	unregis	tered de	aler)	•	
Auto populated		Shall b	e auto	populat	ed from o	wn GS'	TR1						
Others													

6. Goods /Capital goods received from Overseas (Import of goods)

Bill o	f entr	IGST				
No.	Date	Value		Taxable	Rate	Amt
			SAC*	value		
(1)	(2)	(3)	(4)	(5)	(6)	(7)

<sup>\*</sup>at 8-digit level

# 7. Services received from a supplier located outside India (Import of services) (figures in Rs)

		]	GST			
No	Date	Value	SAC*	Assessable Value	Rate	Amt
(1)	(2)	(3)	(4)	(5)	(6)	(7)

<sup>\*</sup> As per Para 3.1 (4) (iii) of the return report

### 8. Outward Supplies made

(figures in Rs)

S.No.	Nature of supplies	Amount
(1)	(2)	(3)
1	Intra-state supplies	
2	Non GST Supplies	
3	Exports	

#### 9. Tax Payable

	IGST#	CGST#	SGST#	Compounding Tax
(1)	(2)	(3)	(4)	(5)
Tax payable as per return				
Interest payable for delayed payment of Tax				
Fees for late filing of return				
Others				
Total				

# Tax paid in respect of supplies attracting reverse charge and those received from unregistered traders

#### 10. Details of Tax Payment

(figures in Rs)

Cash Ledger Debit Entry No.	Date	IGST	CGST	SGST	Compounding Tax
(1)	(2)	(3)	(4)	(5)	(6)

11. Are you likely to cross composition limit before the date of next return. Y/N

Declaration:

(Signatures of Authorized Person)

## GSTR-5

### RETURN FOR NON RESIDENT TAXPAYERS (FOREIGNERS)

(To be furnished on monthly basis by 20<sup>th</sup> of the month & within 7 days after expiry of registration)

1.	GSTIN	••••	• • •	•>									
2.	Name of the Taxpayer												
3.	Address												

(S. No. 1, 2 and 3 shall be auto-populated on logging)

- 4. Period of Return From..... To.....
- 5. Goods imported.

(figures in Rs.)

S.	Description	Bill of	Bill of	HSN	UQC	Quantity	Value	IGST paid, if
No.	of goods	Entry No.	Entry	Code•				any
			Date					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

<sup>\*</sup> at 8-digit level

6. Outward supplies made.

S.	GSTIN, if			Invoice	IG	ST	CGST		SGST			
No.	any	No.	Date	Value	HSN •	Taxable	Rate	Amt	Rate	Amt	Rate	Amt
						value						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

8							
1						l .	
1							ı
1						l .	
1						l .	

\* As per Para 3.1 (4) (iii) of the return report

### 7. ITC availed on inputs and input services

(figures in Rs.)

S.	GSTIN of			Invoi	IG	ST	CGST		SGST			
No.	supplier	No.	Date	Value	HSN/SAC*	Taxable	Rate	Amt	Rate	Amt	Rate	Amt
						value						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

\* As per Para 3.1 (4) (iii) of the return report

## 8. Tax paid

#### (figures in Rs.)

Description	Tax payable	ITC utilized	Tax paid in cash (after
	(Table 6)		adjusting ITC)
(1)	(2)	(3)	(4)
IGST			
CGST			
SGST			
Total			

## 9. Closing stock of Goods

S. No.	Description of	HSN°	UQC	Quantity	Value (Rs.)
	goods				
(1)	(2)	(3)	(4)	(5)	(6)

<sup>\*</sup> As per Para 3.1 (4) (iii) of the return report

#### **Usual Declaration**

Signature

## ANNEXURE-VII

## GSTR-6

#### RETURN FOR INPUT SERVICE DISTRIBUTOR

3.	Period:	Month	•••••	Year
(S.No.	1 and 2 will be aut	o-populated	on logging)	
2.	Name of the R	Registered :	person:	•••••
1.	GSTIN:			••••••
				(To be furnished by Input Service Distributor)
				(To be furnished by 15 <sup>th</sup> of the month)

# 4. From Registered taxpayers (to be auto-populated from counter party GSTR-1) (figures in Rs)

GSTIN of supplier		Invoice  No Date Value SAC Taxable							SGST		available as	ITC available this month		
or supplier	No	Date	Value	SAC	Taxable	Rate	Amt	Rate	Amt	Rate		distribution		
					Value								distribution	
(1)	(2)	(3)	(4)			(7)	(8)	(11)	(12)	(13)	(14)	(16)	(17)	
Other than supplies attracting reverse charge														
Auto														
populated														
					I									
Claimed													[ [	
Supplies att	ractin	g reve	rse cha	rge										

## 5. Input Service Distribution

GSTIN of receiver	Invoice/Document No.								
of credit	No.	Date	ISD C	buted					
			CGST	SGST	IGST				
(1)	(2)	(3)	(4)	(5)	(6)				

## 6. ISD Ledger

(figures in Rs)

	CGST	SGST	IGST	Total
(1)	(2)	(3)	(4)	(5)
Opening Balance				
ITCs received*				
ITC Reversal				
ITC Distributed				
Closing balance				

<sup>\*</sup> To be auto-populated from table No. 4 above

Usual Declaration.

(Signatures of Authorized Person)

#### ANNEXURE-VIII

## GSTR-7

### **TDS Return**

		(To be furnished by 10 <sup>th</sup> of the month)
		(To be furnished by person liable to deduct TDS)
1.	GSTIN/GST TDS IN:	•••••
2.	Name of dedutor:	
(S.No.	1 and 2 will be auto-p	populated on logging)
3.	Return period:	Month Year

## 4. TDS details

(figures in Rs.)

GSTIN	Invo	ice		CIN No.	TDS_IG	ST	TDS_C	CGST	TDS_SGST		TDS_All Taxes	
of				vide								
supplier	No	Date	Value	which	Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt
				TDS								
				paid								
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

## 5 Other amount paid

(figures in Rs)

	CGST A/c	SGST A/c	IGST A/c	CIN No
(1)	(2)	(3)	(4)	
Interest on delayed payment of TDS				
Fees for late filing of return				
Others (pl specify)				
Total				

Declaration:

(Signatures of Authorized Person)

...

## GSTR-8

## ANNUAL RETURN

## [To be furnished by the 31st December of the next Financial Year]

1. <b>GST</b>	IN	• • • • • • • • • • • • • • • • • • • •		••••					
2. <b>Nan</b>	ne of the Taxp	ayer			• • • • • • •				
(S. No.	1 and 2 will b	e auto-pop	ulated or	ı logg	ing)				
3. Date	e of statutory	Audit							
4. <b>Aud</b>	litors				• • • • • • •				
5. <b>Det</b> a	ails of expend	iture:							
(a) To	otal value of p	purchases o	n which	ITC a	vailed	(inter-Sta	ite)		
Sl. No.	Description	HSN Code	UQC	Qua	ntity	Tax Rate	Taxable Value	IGST Credit	Additional Tax paid
Services SI. No.	Descript	tion	Account Code	ing	Tax I		Taxable Value	IGST Cr	edit
							value		

b) Total value of purchases on which ITC availed (intra-State)

#### Goods

						Tax Rate		Tax Credit	
Sl.No	Description	HSN	UOC	Ouantity	Taxable	CGST	SGST	CGST	SGST
		Code	~~~~	Value					

#### **Services**

				Tax Rate		Tax Credit	
Sl.No	Description	SAC	Taxable	CGST	SGST	CGST	SGST
			Value				

## C) Total value of purchases on which ITC availed (Imports)

### Goods

Sl.No.	Description	HSN Code	UQC	Quantity	Tax Rate	CIF Value	IGST	Custom Duty paid

#### **Services**

Sl.No.	Description	SAC	Tax Rate	Taxable Value	IGST

(d) Other Purchases on which no ITC availed

Sl.No.	Goods/Services	Purchase Value

## (e) Sales Returns

S1.No	Goods	HSN Code	Taxable Value	CGST	SGST	IGST	Additional Tax

v				

(f) Other Expenditure (Expenditure other than purchases)

Sl. No.	Specify Head	Amount

### 6. Details of Income.

(a)Total value of supplies on which GST paid (inter-State Supplies)

#### Goods

Sl. No.	Description	HSN Code	Tax Rate	Taxable Value	IGST	Additional Tax

#### Services

Sl. No.	Description	Accounting Code	Tax Rate	Taxable Value	IGST

(b)Total value of supplies on which GST Paid (intra-State Supplies)

#### Goods

				Tax Rate		Tax	
Sl.No	Description	HSN	Taxable	CGST	SGST	CGST	SGST
		Code	Value				

#### Services

				Tax Rate		Tax	
Sl.No	Description	SAC	Taxable	CGST	SGST	CGST	SGST
			Value				

S1.No	Goods	HSN Code	Tax Rate	FOB Value	IGS	Γ	Custom D
ervices							
Sl.No	Services	SAC	Tax Rate	FOB Va	lue	IGST	
	llue of supplies	on which no	GST Paid (Exp	orts)			
oods	Goods	HSN Code	GST Paid (Exp	FOB Value			
SI.No		HSN	·	FOB			
Sl.No		HSN	·	FOB	lue		
Sl.No	Goods	HSN Code	Tax Rate	FOB Value	lue		
Sl.No Sl.No Sl.No	Goods	HSN Code	Tax Rate  Tax Rate	FOB Value	lue		

Goods

Sl. No	Goods	HSN Code	Taxable Value	CGST	SGST	IGST	Additional Tax

### Services

Sl. No	Services	SAC	Taxable Value	CGST	SGST	IGST

## (g) Other Income (Income other than from supplies)

S1. No.	Specify Head	Amount

### 7 Return reconciliation Statement

#### A CGST

Sl. No	Month	Tax Paid	Tax Payable (As per audited a/c)**	Difference	Interest	Penalty
	Total					

#### B SGST

Sl. No	Month	Tax Paid	Tax Payable (As per audited a/c)**	Difference	Interest	Penalty
	Total					

## C IGST

Sl. No.	Month	Tax Paid	Tax Payable (As per audited a/c)**	Difference	Interest	Penalty
	Total					

#### D Additional Tax

Sl. No.	Month	Tax Paid	Tax Payable (As per audited a/c)**	Difference	Interest	Penalty
	Total					

\*\*

- 1. Presently the statutory auditor is not required to calculate the tax payable on account of CE and ST
- 2. Further there is bound to be difference in supply value when compared with the Taxable value determined in accordance with the Valuation Rules (this may be on account of certain permissible deductions from the supply value or on account of certain additions which may be required to be made to arrive at the taxable value).
- 3. A reconciliation format (reconciling the supply value with the taxable value), therefore, is required to be prescribed. Such a format can be prepared only after the GST law particularly the valuation Rules are finalized.

### 8. Other Amounts@@

A Arrears (Audit/Assessment etc.)

Sl. No.	Details of Order	Tax Payable	Interest	Penalty	Current
					Status of
					the Order
	Total				

#### B Refunds

Sl. No.	Details of Claim	Date of Filing	Amount of	Current Status of
			Refund	the claim

This may be divided into parts:-

- i) amount already paid / refund already received during the year,
- ii) amount payable / refund pending.

9. Profit as Per the Profit and Loss Statement Gross Profit

Profit after Tax Net Profit